

HITCO TOOLS LTD.



AN ISO 9001-2015 COMPANY

Works : # 78, III Phase, Peenya Industrial Area, Bangalore-560 058. Karnataka. INDIA Tel: 91-80-2839 2265 ,
E-mail : sales@hittco.com Website : www.hittco.com CIN No. L28939KA1995PLC016888

Date: 20.08.2020

To,
The Board of Director,
Hittco Tools Limited,
HTC Aspire, 19, Ali Asker Road,
2nd Floor, Bangalore – 560052

Subject: - Notice of Board Meeting to be held on 28.08.2020

Dear Sir/Madam,

Notice is hereby given that a meeting of the Board of Director of Hittco Tools Limited is scheduled to be held on Friday, the 28th day of August, 2020 at Registered office of the Company at HTC Aspire, 19 Ali Asker Road, Bangalore-560052 at 11.00 a. m. to consider the following:

1. To discuss and approve Directors' Report for the FY ended 31st March 2020.
2. To take note of Secretarial Audit Report for the FY ended 31st March 2020.
3. To Fix Date, Place and Time of 26th AGM of the Company.
4. To Fix dates of book closure, Cut off Date / record date and e-voting
5. Any other agenda with the permission of the Chair.

This is for your kind information and record.

With the best regards,

For and on Behalf of The Board
Hittco Tools Limited

(Shalini Kashyap)
Company Secretary
Mem. No. - 32383

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